

<p>ensure that those Town and Parish Councils have an equal opportunity to become involved with their respective AAP;</p>	<p>Association News. Links will continue with CDALC to discuss future link opportunities. In areas where Town and Parish Councils are not affiliated arrangements have been made to include non CDALC affiliated members to the board e.g. Weardale Action Partnership.</p> <p>Any future changes to be reflected upon.</p>		
<p>(vi) the key actions identified within the internal review of AAP project funding (Section 5.78 of the main report refers) be implemented, particularly in respect of those areas of training and development identified.</p>	<p>Members seminar held May 2012. Funding Team manned a stand during information week at County Hall to disseminate info and be on hand to answer any queries. Gordon Elliott, Andrew Megginson and Marie Moore delivered documentation which was made available to new members.</p> <p>In addition to the above, an Audit Assurance review was conducted by Internal Audit to look at the processes used and also to consider how best to monitor completed projects given the breadth and number of projects that have been funded. This work led by Andrew Barnes from Internal Audit was conducted between Feb – May 2012 and a detailed action plan was put in place to deal with additional recommendations arising out of this Audit led review. This was implemented and signed off by Internal Audit in October 2013.</p>	<p>Andrew Megginson</p>	<p>Complete</p>
<p>(vii) Cabinet in determining its Medium Term Financial Plan (MTFP) take into consideration any financial allocation to the AAPs, the value that AAP Area Budget(AB) and Neighbourhood Budget(NB) have brought by way of matched funding opportunities namely, that each £1 of AB funding generates an average of £1.39 matched funding and each £1 of NB funding generates an average of £1.75 matched funding.</p>	<p>Budget for 2014/15 has kept AAP levels the same as at 2012. Capital/Revenue split now monitored to ensure minimum impact on the council's revenue budget, Regular financial updates provided to AAP boards.</p> <p>Assurance audit for AB/NB processes has taken place.</p> <p>AAPs engaged attendees in the recent 2013 MTFP exercise – high levels of feedback and engagement.</p>	<p>Gordon Elliott</p>	<p>Complete</p>
<p>(viii) AAPs look to develop the level of engagement and activity with the press and other media by:</p> <ul style="list-style-type: none"> Actively engaging with Town and Parish Councils and utilising their publications to evidence and raise awareness of AAP activity. 	<p>More AAPs using different mediums for engagement than ever before. Increased usage of facebook for example.</p> <p>Local AAPs responsible for local press opportunities.</p> <p>e-bulletins/newsletters produced for each AAP.</p>	<p>Lee Copeland</p>	<p>Complete</p>

<ul style="list-style-type: none"> Enhancing relationships between AAP Boards and Co-ordinators with local media. Liaising with community groups/residents associations. Including dedicated AAP pages within Durham County News. further enhancing AAP activity via new ways of working using the Internet, Facebook, Twitter and SMS Messaging. 	<p>Distinct press contacts for each AAP to enable direct links with regional press.</p> <p>Usage of local radio stations.</p> <p>Dedicated pages within Durham County News.</p>		
<p>(ix) that the AAP project funding approval, appraisal process and application forms include a requirement that reports be submitted to AAP Boards on a quarterly basis detailing project progress.</p>	<p>New documentation complete. Suite of outputs complete. Board reports subject to new performance management framework for AAPs to adhere to in order to be in a stronger position to track project outcomes during project delivery and to ensure timescales are met.</p>	<p>Andrew Megginson Marie Moore</p>	<p>Performance management framework from April 2014 after advice and consultancy work from internal audit.</p>
<p>(x) performance reports for AAP activity be shared with the wider AAP Forum membership and that the AAPs further develop the process of publication and reporting of the delivery of and impact made by AAP projects against local priorities. That the 14 AAPs come together in an annual conference to celebrate their achievements and successes in this respect.</p>	<p>As above and linked to the enhanced work around performance reporting.</p> <p>Conference held October 2011. 2nd conference held October 2012 – focus of 2nd conference around best practice sharing. Attended by peer challenge colleagues.</p> <p>Further work in planning stages to investigate the potential for joint CDP/AAP conference in order to strengthen links and share best practice.</p> <p>Held County wide Participatory Budgeting events – October – Dec 2013 to increase awareness, share best practice and increase AAP forum membership.</p>	<p>Andrew Megginson</p> <p>Lee Copeland</p> <p>Lee Copeland/ Sandy Denney</p>	<p>Complete plus additional work post April 2014</p> <p>Complete</p> <p>October 2014 – tbc following further investigation</p> <p>Complete</p>
<p>(xi) AAPs undertake further work in conjunction with the ACE Planning and Performance team to enhance the reporting of performance management information and indicators.</p>	<p>Linked to AAP input to CDP report to cabinet which is circulated to all board members as a tool to share best practice.</p> <p>Also linked to recommendations (ix) and (x) above</p>	<p>Andrew Megginson</p>	<p>Complete</p>

<p>(xii) the learning and evidence of good practice detailed within this review report be shared by AAP co-ordinators and their respective Chairs across all 14 AAPs and that bespoke improvement plans for each AAP be produced for example engagement with young people, options for broadening representation.</p>	<p>Learning of good practice identified through the report of the scrutiny working group disseminated through presentations at all 14 AAPs</p> <p>Complete skills audit for AAP boards</p> <p>All AAPs to develop project case studies to ensure sharing of best practice across all 14 AAPs.</p>	<p>Lee Copeland Andrew Megginson Shealagh Pearce</p>	<p>Complete</p> <p>Complete</p> <p>Complete (at 2012 conference)</p>
<p>(xiii) the Council's Equalities and Diversity Team run a seminar with all 14 AAPs to develop an action plan to ensure that equality considerations are embedded in AAP practice and procedures evidencing the good practice that already exists.</p>	<p>Equality and Diversity training seminar delivered to all 14 AAP co-ordinators at PACE away day.</p> <p>The new funding application form containing revised E&D questions has been presented to co-ordinators for future use.</p>	<p>Shealagh Pearce</p>	<p>Complete</p> <p>Complete</p>
<p>(xiv) an initial response to these recommendations is brought back to the Overview and Scrutiny Management Board within six months; and that Cabinet agree to a review of the AAPs in another 2 years.</p>	<p>A systematic review of the recommendations was presented to OSMB on 26th July 2012 as part of the County Durham Partnership Update report.</p> <p>It was also agreed that due to the Peer Challenge carried out in July 2012 which contained positive feedback re AAPs, it was not necessary to carry out a further review, recommendation (xiv), however a final systematic review of recommendations would be presented to CIOSC on 19th February 2014.</p>		